Endometrial Cancer Consumer Panel (ECCP)

Terms of Reference

The QCGC Research Endometrial Cancer Consumer Panel (ECCP) provides advice and input from endometrial cancer survivors and/or their carers to the QCGC Research management team. The Panel represents the needs of endometrial cancer consumers and helps set directions and priorities for endometrial cancer research at the Queensland Centre for Gynaecological Cancer Research.

The scope of the Endometrial Cancer Consumer Panel is to:
- Provide advice and input from consumer representatives into planning phase of new endometrial/uterine cancer research activities
- Review QCGC Research grant applications from a non-medical perspective (how relevant or what value does the proposed project provide current/future patients)
- Review information materials about endometrial/uterine cancer
- Help raise awareness about endometrial cancer within our community
- Provide testimonials for grant applications, community engagement activities, accreditation processes

Membership:
The Panel will include a combination of organisational and individual membership with up to seven (7) members. Membership will comprise:
- Director of QCGC Research (Panel Chair)
- Representative from QCGC Research team
- Between three and five consumer representatives

Members will commit to:
- Attend at least one meeting per year –meetings will be held virtually wherever possible.
- Read materials and documents provided in preparation for meetings
- Assist with the preparation of educational material
- Respect confidentiality.

Additional points to note:
- Invited guests - QCGC Research staff and other guests may be invited to attend meetings at the discretion of the Chair.
- The quorum for ECCP meetings will be 50% of members (including consumers and staff).
- Members will be appointed for two years, renewable with possible extension.
- Members will be selected by QCGC Research through an expression of interest process.

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